



天主教聖雲先幼兒學校 St. Vincent De Paul Nursery School

九龍觀塘馬蹄徑五號寶峰大廈二樓

2/F., Bo Fung Building, 5 Horse Shoe Lane, Kwun Tong, Kowloon.

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Information on Admission for the 2018/19 School Year

Information on Admission :

1. Download the application forms from (<http://www.svpdn.org.hk/>) or get it from school
2. Submit the application form in person or by post together with following documents:
 - Duly completed application form (2018-2019 School Year)
 - ONE copy of applicant's birth certificate
 - TWO stamped self-addressed envelopes
1. Application fee
 - Free of charge

Interview Arrangement :

1. Application is open throughout the year.
2. The school will arrange interview for all applicants who submitted their application form before 31st Oct, 2017.
3. The interview will be conducted in Nov 2017.
4. Eligible applicants will be notified by post of the date and time for the interview.
5. Only those children born on or before 31st Aug, 2016 will be considered.
6. Interpretation / translation service
 - Please contact us if interpretation / translation service is required.

Interview mode :

1. Parents should accompany their child for the interview.
2. Group and/or individual interviews will be arranged.

Admission Criteria :

1. It will be based on the performance of the applicants during the interview.
2. Priority of consideration will be given to :
 - 2.1 Applicant with sibling(s) or parents graduated from our school;
 - 2.2 Applicant with sibling(s) currently studying at our school;
 - 2.3 Applicant coming from a family in need of support;
 - 2.4 As the number of school place is limited, please note that not all applicants fulfilling the above priority will be granted admission.

Announcement of Admission Result :

1. Parents of successful applicants will be informed before 22nd Dec 2017.
2. Admission result will be notified by post.
3. Parents should complete the registration procedures for their child from 11th-13th January 2018("Centralized Registration Dates").

Registration Arrangement:

1. Parents should complete the registration procedures for their child within the Centralized Registration Dates by
 - submitting the original copy of Admission Notification
 - submitting the original copy of 2018/19 Registration Certificate
 - paying the registration fee for 2018/19 (Registration fee will be refunded in Sep 2018 by autopay transfer. No refund will be made for withdrawals of registration).
2. If the successful applicant fails to register within the Centralized Registration Dates, the school will reassign the unfilled place to another applicant on the waiting list.
3. If the parents decide to withdraw the place after the registration, they will have to inform the school in writing. The school will return the "2018/19 Registration Certificate" to the applicant but the registration fee will not be refunded. Upon returning the "2018/19 Registration Certificate", the school will no longer keep a school place for the child.